

DELEGATE REGISTRATION FORM

Please complete and return this form to: South Asian Diaspora Convention 2011 Secretariat, MP Asia Pte Ltd, 20 Kallang Avenue, Level 2, Pico Creative Centre, Singapore 339411 or fax: +65 6296 2670. Payment should be mailed to the address provided above. For enquiries, please contact the secretariat at (telephone): +65 6393 0243 or email: jocelynma@mpinetwork.com or info3@mpinetwork.com.

PLEASE COMPLETE THE FORM IN ENGLISH

www.sadc-singapore.com

A. DELEGATE'S INFORMATION

(Prof / Dr / Mr / Ms/ Mrs) Last Name: _____ First Name: _____

Preferred Name on Badge: _____ Nationality: _____

Organisation: _____ Job Title: _____

Business Address: _____

City/State: _____ Postal Code: _____ Country: _____

Office Tel: _____ Dept Fax: _____

Mobile No: _____ Email: _____

For group registration, please provide details of the group representative:

Name : _____ Mobile No : _____ Email : _____

B. INDIVIDUAL REGISTRATION FEES

Registration Category	Early Bird Rate Till 15 June 2011	Regular Rate From 16 June 2011
Package (Conference + Gala Dinner + Cricket Game)	<input type="checkbox"/> SGD900	<input type="checkbox"/> SGD1,000
Conference Only	<input type="checkbox"/> SGD720	<input type="checkbox"/> SGD800
Gala Dinner Only	<input type="checkbox"/> SGD250	
Cricket Game Only	<input type="checkbox"/> SGD150	

Terms and Conditions

- The 'Package' registration fee includes attendance to all conference sessions, including invitation to the opening ceremony, conference proceedings, luncheons, coffee breaks, as well as gala dinner and cricket game during the period of 21 to 23 July 2011.
- The 'Conference Only' registration fee includes attendance to all conference sessions, including invitation to the opening ceremony, conference proceedings, luncheons, and coffee breaks during the period of 21 to 22 July 2011.
- The Early Bird Rate applies to all registrations with payment received by 15 June 2011.
- Travel and accommodation expenses are not included in the fees quoted above.
- All fees are charged and collected in Singapore Dollars (SGD).
- All bank charges associated with the transfer of money will be borne by participants.
- Fees stated are inclusive of 7% Goods and Services Tax (GST).
- Registration will be confirmed only upon receipt of full payment.
- The organisers reserve the right to make amendments to the above clauses without prior notice.

C. REGISTRATION FEES - OTHERS (Fees stated are per delegate)

Registration Category	Early Bird Rate Till 15 June 2011	Regular Rate From 16 June 2011
Package (Conference + Gala Dinner + Cricket Game) Please make your selection below: <input type="checkbox"/> Group <input type="checkbox"/> Sponsor <input type="checkbox"/> Supporting organisation	<input type="checkbox"/> SGD720	<input type="checkbox"/> SGD800
Conference Only Please make your selection below: <input type="checkbox"/> Group <input type="checkbox"/> Sponsor <input type="checkbox"/> Supporting organisation	<input type="checkbox"/> SGD576	<input type="checkbox"/> SGD640
Gala Dinner Only	<input type="checkbox"/> SGD250	
Cricket Game Only	<input type="checkbox"/> SGD150	

Terms and Conditions

- Group registration rate is applicable only when 5 or more delegates register at the same time.
- Application forms must be duplicated and completed by individual delegates for group registrations. Group representative's particulars must be indicated.
- Discounts are non-cumulative
- Fees stated are inclusive of 7% Goods and Services Tax (GST).

D. SPECIAL DIETARY REQUIREMENTS

Meals: All meals provided during the convention will not contain pork or lard. Please indicate below if you have special dietary requirements, e.g. vegetarian meal or other requests, during the convention:

i. Yes, I require _____ meal (for individuals)

ii. For Group Registrations

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

E. ATTENDANCE FOR GALA DINNER & CRICKET GAME

There will be no refund to delegates ('Package' registration) who opt not to attend the gala dinner and cricket game.

Gala Dinner, 21 July 2011

1900 hrs – 2300 hrs

Yes, I will be attending

No, I will not be attending

Cricket Game, 23 July 2011

Yes, I will be attending

No, I will not be attending

F. MODE OF PAYMENT

Registration will be confirmed ONLY upon receipt of full payment. An email or fax confirmation will be issued within 7 working days upon receipt of full payment, which must be received at least 14 days before the start of the conference to secure participation. Please select one single mode of payment only.

All payments are to be made payable in SINGAPORE DOLLARS (SGD).

Bank Draft / Cheque of SGD _____ made payable to **MP Asia Pte Ltd**. Mail the bank draft/cheque together with the registration form to: South Asian Diaspora Convention 2011, Secretariat, 20 Kallang Avenue, MP Asia Pte Ltd, Pico Creative Centre, Level 2, Singapore 339411.

Send Telegraphic Transfer in SGD _____ to the following account:

Corporate IT Solutions Pte Ltd

Bank Details: UOB Main Branch

Bank Address: 80 Raffles Place, UOB Plaza, Singapore 048624

Account Number: 351-301-206-1

Swift Code: UOVBSGSG

Please fax/email the bank transfer confirmation slip to the South Asian Diaspora Convention 2011 Secretariat.

SGD30 should be added to the total fees to cover bank charges

Credit Card

Type:

MasterCard

Visa

AMEX

I hereby authorise South Asian Diaspora Convention 2011 to charge **SGD** _____ to my credit card below.

Cardholder's Name: Expiry Date: /

Card Number:

Signature: _____

Date: _____

G. CANCELLATIONS AND/OR TRANSFER OF PASSES

Requests for cancellation and/or transfer of passes must be made in writing to the secretariat before **7 July 2011**. Refunds for cancellation will be subject to a 10% administrative charge, which will be borne by the registrant. Bank charges levied during transactions will be borne by the registrant. Requests for cancellation and/or transfer of passes will not be entertained after 7 July 2011. The organisers reserve the right to cancel or alter the content and timing of the programme. In the event that the conference is cancelled by the organisers, the registration fee (less bank charges) will be refunded. Registration will be confirmed only upon receipt of full payment.

I have read and accepted the terms and conditions as well as the cancellation and refund policy.

Name/Signature: _____

Date: _____